



MIDDLETON PARISH COUNCIL
MINUTES OF A MEETING HELD AT THE RECREATION ROOM
CHURCH LANE MIDDLETON
Date 17/11/2021 Meeting 5 of 2021/22

Present Councillors

Gill Keegan Chair (GK) Chair
Peter Rotherham (PR) Vice-chair
Graham Smith (GS)
Peter Rawlins (PRw)

1. Apologies

Cllr. James Beamish (JB)
Andy Jenns County Councillor (AJ) (Unwell)
Mark Simpson Borough Councillor (Unavailable)

Clerk in Attendance Tony Harris (TH)

Public in attendance

None.

2. Police Surgery

None

3. Declarations of Pecuniary or other interests.

None

4. Minutes of the Parish Council meetings held on 13/10/2021

The previous minutes were duly signed Chairman Cllr Keegan

5. Matters Arising

- a. Coppice lane grass cutting Clerk reported that Steve the gardener was on holiday but Mark Kennel had been contacted at NWBC and was willing to provide waste bins*
- b. Will Jenkins has been approached regarding pollarding damson tree but no quote received*
- c. Angela Coates was chased but no response may be on holiday.*
- d. Travellers rest signs still to be ordered Clerk to progress.*
- e. Clerk to liaise with Cllr. Beamish regarding the camera quote.*
- f. Shelf in hall Fitted, thanks to Cllr. Rotherham.*
- g. Remote cameras on Wishaw Lane are being investigated with two quotes received one for £1200 and one for £1700 the difference is the pixel quality and ability to link into current systems. A trial is being conducted to identify the correct choice.*
- h. Play area quotes need re-chasing difficult getting suppliers to respond with no published prices of equipment on the internet. Cllr Rawlins said he has a contact.*



would pass on to the clerk.

- i. Clerk informed the council that the post office say that we need to check with WCC to see if they have the Hall as a registered address to be able to instigate WIFI. Alternative is a sim card solution Clerk to investigate

NEW ACTIONS

Ref	What	Who	When
N1	Contact Steve on his return from holiday re bend in Coppice Lane	Clerk	November
N2	Chase will Jenkins re quote for tree pllarding	Clerk	November
N3	RE HS2 works. Investigate Drone video over the area - Film maker?	Clerk	January
N10	Remote cameras on Wishaw Lane are being investigated with two quotes received. A trial is being conducted to identify the correct choice.	Clerk	November
N11	Clerk to look into new sim card solution for WIFI in village hall.	Clerk	December

PENDING / ONGOING ACTIONS

Ref	What	Who	When
P1	TRAVELLERS REST Two new fascia boards to be fitted to complete the structure	Clerk/Cllr Rawlins	December
P2	PLAYAREA Still awaiting quotes so Clerk will look at other suppliers. Cllr Rawlins is to provide a site contact in Devon	Clerk/Cllr Rawlins	November
P3	VILLAGE HALL Obtain postal address for the Village Hall-see N11 Also contact Ian Thomas re Piccadilly Village Hall setup	Clerk	November
P4	LIBRARY Remedial work on the door to be completed	Clerk	November
P5	MCC 15year LEASE to be based on an initial 5year rent increase based on RPI after this both parties would agree to continue with RPI or if it was deemed that commercial rent value was not being achieved a new process agreed. we need to set up a mechanism for rent increases the options appear to be a) linked to property valuation and rents in similar establishments b) link rent increases to the Retail Price Index c) a negotiated rent profile. All three options would be over a 5year period to allow re alignment and agreement with the next 5year profile. Clerk to discuss with Dan	Clerk	



P7	Speed Cameras. One ordered.		
P8	PARTY IN THE PARK Maybe merge with Diamond Jubilee celebrations. Additional bank holiday in June expected.	All	March-May
P8	GREEN LANE FLOODING Review after winter rains at Green Lane to assess impact on flooding	Clerk	MONITOR
P9	Chase Garages status with Angela Coates-noted this will be the third time of chasing	Clerk	November
P10	Travellers rest sign to be ordered by the clerk with an initial budget of £200 set.		
P11	It was unanimously agreed to purchase two remote cameras for wildlife monitoring and impact of HS2 works on our local biodiversity (see project costings). Cllr. Beamish has quote		

CLOSED ACTIONS

Ref	
C1	MIDDLETON MATTERS LIST UPDATE Cllr. Rotherham agreed to work with the Clerk to complete the task of validating telephone numbers and contacts in Middleton Matters.
C2	SPEED SIGNS MPC voted to install one sign in Church Lane. See costings in Key projects.
C3	GRANT FOR VILLAGE HALL PORCH ROOF It was agreed to award a £500 grant now towards the construction of the new porch APPROVED
C4	Purchase new metal noticeboard for Hill Lane ORDERED
C5	Clerk to order wreath for bandstand for memorial-day £50-£100 budgeted and agreed by Council. ORDERED
C6	It was unanimously agreed by the council to invest in an initial speed camera as a trial to reduce speeding through the village and if successful could introduce others at relevant points. ORDERED
C6	Cllr. Rotherham agreed to make a shelf to house the APNR electronics in the Village Hall. Clerk to assist in installation COMPLETED

KEY FINANCIAL PROJECTS 2021/22

Ref	What	Quotes	Budgeted	Actual cost
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			cost	
K2	GARAGES (Church Lane) <i>NWBC still keen to go ahead with the scheme but will now be later in the year due to Covid 19. This is now a new financial year 2021/22 project realistically. Angela Coates to review timescales project has been on hold since 2018. Tony to chase again</i>	On Hold	£10,000 EMR	
K3	CEF Grant (HS2) <i>Grant to be submitted before end of September 2021 this is a grant application for £75,000 the Clerk has submitted for the building of a new function room onto the Village Hall at the rear. MPC have promised a grant of £500 towards the build if grant is awarded.</i>	N/A	(£75,000) Value of Grant applied for	MPC contribution £500
K4	PLAYAREA <i>A full set of costs is being sought from various suppliers based on steel constructed items to improve longevity of play equipment.</i>	£23,000		
K7	ROAD SPEED CAMERAS <i>The Council agreed to order one speed camera initially with 4 batteries, Clerk to order once second quote and technical comparisons made, unless budget figure is exceeded then council will need to again review</i>	Camera £2050 batteries at £70 based on initial quotes plus vat	£3,000	£2692.80
K8	MOBILE CAMERAS <i>For detection of fly tipping and other crimes</i>	Camera £474 per camera sim card £10 month	£1250	
K9	HILL LANE NOTICEBOARD <i>It was agreed to purchase a new noticeboard the same as recently installed at Travellers Rest but on metal poles clerk to complete purchase based on budget of £2500 any amount over this will need to be referred back to MPC for additional approval</i>	£2500	£2500	2448.80
K10	APNR Cameras <i>Council agreed to investigate further APNR cameras throughout the Parish. Initial camera to be sourced for Wishaw Lane</i>	1200/1700	£1700	



	<i>following the theft of two caravans from Hunts Green. based on having access to data as and when required. The theft demonstrates that Middleton needs robust deterrents. A second quote to be obtained but MPC agreed purchase as long as budget not exceeded for Wishaw Lane</i>			
K11	<i>Investigate regular maintenance of Coppice Lane bend from March 2022</i>			

6. Samuel White Trust and other Community Organisations

- a. *New chair appointed Mr P Milligan*

7. High Speed Rail Line

- a. *Cllr. Keegan attending next SMZ meeting. Cllr Rawlins said that expensive site surveying equipment was being used on Church Lane by HS2 specialists. Investigate drone video. Film maker?*

8. Community Centre

- a. *Clerk advised that there had been a water leak but this has been repaired by the tenant. Final ratification of the new 15year rental agreement was being finalised, and Cllr's fully endorsed the agreement. Clerk to consult with MPC solicitors on proceeding based on the following terms;*
- *First 5 years base increase in rent on RPI from the 1st December for each preceding year.*
 - *After 5 years both parties agree to review rent based on Property valuation and prevailing rents in similar lettings.*
 - *MPC can sell the property at any time during the 15year agreement should the need arise.*
 - *Either party can terminate after 5 years if agreement cannot be reached on further rental charges after the first 5 years.*

9. Village Green Development

- a. *Playground inspection being carried out report results at next meeting*

10. Middleton Recreation Room

- a. *It was agreed by MPC to pay the £500 grant towards the construction of the new porch*

11. Reports of Councillors and Clerk

Cllr. Keegan



a. *None*

Cllr. Smith

a. *None*

Cllr. Beamish

a. *None*

Cllr. Rotherham

a. *A letter had been received by the Cllr. Regarding Nextdoor web site for local community action groups. Cllr's. agreed to dismiss this marketing campaign.*

Cllr. Rawlins

b. *Had been approached by a parishioner regarding minutes Clerk advised these were on the web site.*

Clerk

Confirmed Irene Ryan as new footpath officer.

Cllr. Jenns

No Report

Cllr. Simmons

No Report

Clerk

a. *Irene Ryan has accepted the role of Foot paths officer with immediate effect, first task is to survey all paths for a definitive list of any actions needed.*

b. *Queens jubilee request for tree planting Queen to receive UK map of all trees planted.*

c. *Hall grant of £500 submitted.*

d. *Audit still not signed off due to staff member leaving.*

e. *Final submissions for Hall grant submitted to Groundforce for £75,000 grant application*

12. Correspondence

a. *Insurance policy survey received payable 12/1/2022.*

b. *WALC have announced a new code of conduct for Councilors (this is not legally enforceable)*

13. Planning matters

No new planning applications

14. Finance Report

Middleton Parish Council 2021/2022

Meeting Date 17.11.2021 Finance summary

Capital reserve fund A/c 29525357 (5.11.2021)

opening balance

£7,368.74



interest £0.06
new balance £7,368.80
£4000 is rent deposit

Current Account 00411787 (29.10.2021)

**Financial
summary**

Balance at bank A/c 00411787 £37,135.18

<u>Unpresented cheques</u>	C/N	Date	Description	
	2245	29/10/2021	wages Oct	£998.68
	2246	04/11/2021	Prontaprint	£196.28
	2247	09/11/2021	Notice Board	£2,488.80
	2248	09/11/2021	Speed signs	£2,692.80
			Sub total	<u>£30,758.62</u>

Cheques to be written			Wages Nov	£998.68
			Cutting Edge	£100.00
			** PKF auditor Est.	£200.00
			MRR grant	£500.00
			Sub total	<u>£28,960.62</u>

Notes

** No knowledge yet of when audit will be finalised or additional costs so figure is precautionary

Income MCC rent Nov £2,028.00

15. Public Questions and Comments.

No public present

16. The Chair proposes

None.

17. Any other business

Meeting closed at 8.00 pm

Signed _____ Date _____

Date of next meeting 15/12/2021