



MIDDLETON PARISH COUNCIL
MINUTES OF A MEETING HELD AT THE RECREATION ROOM
CHURCH LANE MIDDLETON
Date 19/7/2023

Present Councillors

Cllr. James Beamish Chair (JB)
Cllr. Gill Keegan Vice Chair (GK)
Cllr. Peter Rotherham Vice Chair (PR)
Cllr. George Hawkins (GH)
Cllr. Andy Jenns WCC
Cllr. Frazer Smith (FS)

1. Apologies
None

Retiring Clerk in Attendance Tony Harris (TH) and Michelle Skinner new Clerk (MS)

2. Police Surgery
None

3. Declarations of Pecuniary or other interests.
None

4. Minutes of the Parish Council meetings held on 21/6/2023
The previous minutes were duly signed Cllr. Beamish Chair

5. Matters Arising

Before matters arising Cllr. Beamish welcomed Michelle Skinner as Middleton new Parish Clerk

- a. The council was represented by Cllr. Keegan at the meeting of the NWBC planning committee on the 10th July to discuss the proposed garden development in Church Lane.*
- b. Cllr. Keegan attended via ZOOM however this proved challenging as it was difficult to hear proceedings. It was raised whether MPC should raise this matter with Monica Fogarty head of Warwickshire CC due to the wider implications of Garden development.*
- c. Carparking especially on pavements in Church Lane was briefly discussed again however there were no easy solutions until the law changes. Cllr. Keegan on another note raised the issue of large pot holes in lower church lane (resurfacing is now scheduled)*



- d. Power supply to the garage area must be sought at a time of installation as quotes were only viable for a limited time
- e. Play area equipment has been installed and signed off. Cllr. Keegan is still working on an ASDA grant and therefore although new swing has been ordered the cheque has not been sent until the grant situation is resolved
- f. The school needs a valuation undertaken in this fiscal year to ensure insurance coverage is adequate. Cllr. Smith proposed using Burley Brown and he said he would pass on the relevant details to the new Clerk.
- g. Cllr Hawkins raised the issue of the Garages and the interest shown in them by the new tenant The clerk will write to the new tenant to ask for the hedge to be thinned out or removed to allow maintenance. (a fence was to be erected by the tenant).
- h. Cllr. Smith was looking into camera software for all APNR cameras.
- i. Safeguarding was increasingly an issue with grant applications stated Cllr. Keegan this needs further discussion going forward the Clerk advised that safeguarding was updated in MPC standing orders.
- j. Fencing of the Village Hall corner has been completed within the budget of £350 plus vat.
- k. An Oak bench the clerk acquired from the wetlands trust is to be positioned on the small green patch opposite the Green Man pub next to the paths signpost.
- l. Budgets for trees and flower tub planting was agreed and communicated to Mrs Jenkins. And we were within budget.
- m. Park House was not on the voter's role list but apparently this has been corrected.
- n. The play area centre piece possibly needs artificial turf underneath as strimming could damage the wooden posts to be actioned.
- o. Bank mandate has been completed with added signatories

NEW ACTIONS

Ref	What	Who	When
N1	Cllr. Keegan to look at new bank mandate changes COMPLETED	Cllr. Keegan	completed
N2	Tree and tub planting budget set at £150 for Trees and £300 for tubs plus labour we are within budget	Penny Jenkins	completed - Tubs done trees in autumn
N3	Contact Highways regarding visibility at Coppice Lane A466	Clerk	completed
N4	Fencing to Village Hall quote and work completed urgently before fete day quote £350 agreed by Council		Completed

PENDING / ONGOING ACTIONS

Ref	What	Who	When
P1	PLAYAREA MPC voted a 2022/3 budget of £32k exclusive of VAT now increased to £41,257.21	Cllr Keegan	Completed



P2	<i>MCC 15year LEASE all signed and awaiting WCC sign off</i>	Clerk	Completed
P3	<i>Garages cleared and awaiting decisions going forward</i>	Clerk	September 2023

CLOSED ACTIONS SINCE LAST MEETING

Ref	
N1	Bank Mandate
N2	Tubs planted and trees bought and planted in the autumn
N3	Contacted and some work carried out on verges
N4	Fence erected corner of village hall carpark

KEY FINANCIAL PROJECTS 2021/22

Ref	What	Quotes	Budgeted cost	Actual cost
K2	<i>GARAGES (Church Lane)</i> <i>Garages have been emptied and demolished and plans are to be drawn up for a new community facility</i>	Partial electricity connection charges in but obtaining electric gate quotes proving challenging	£10,000 EMR This figure will need to revised due too large increases in all building estimates Quotes have been acquired	
K4	<i>PLAY AREA</i> <i>New equipment ordered</i>	New swings ordered	A swing to be added to the order £2.2k	£41257 PAID
K8	<i>Quote to be obtained for another APNR site and software installation</i> <i>Quote to be obtained for another APNR site and software installation</i>	On hold		

6. Reports of Councillors and Clerk

Cllr. Keegan



- a. *Cllr. Keegan raised the issue of a notice for the play area saying no dogs or ball games. Councillor Keegan to obtain quote from Fazely signs*
- b. *Cllr. Keegan suggested temporary signage be put up.*

Cllr. Beamish

- a. *The chair asked for all councillors to consider content and tone of any emails exchanged between them*

Cllr. Rotherham

Nothing to report

Cllr. Hawkins

Nothing to report

Cllr. Jenns

- a. *Cllr. Jenns noted that the issue of Warwickshire CC joining the West Midlands consortium could impact the county in terms of land grab for building projects going forward and that this needs careful consideration by WCC and NWBC who were not given sufficient time to consider*
- b. *It was also agreed to provide the editorial team of Middleton Matters with a budget between £100 - £200 for expenses relating to editorial admin costs*

Cllr. Smith

Nothing to report

7. Samuel White Trust and other Community Organisations

Nothing to report

8. High Speed Rail Line

The hedge at the bottom of Church Lane on the left is overgrown this need resolving either with HS2 or Highways

9. Community Centre Matters

Contract signed by MPC and enforce.

10. Middleton United Foundation Trust

No new applications so next meeting postponed until October

11. Village Green Development

New play area open but there is some minor remedial work to be undertaken by Creative Play

12. Middleton Recreation Room

Continue their program of local events including Bingo and quiz nights



13 Correspondence

WALC

General meeting for Clerks 25/7/2023

Training

None.

WCC

1. Highways contacted regarding A446 Coppice Lane Junction
2. Warwickshire Local Councils charter

NWBC

1. Fly tipping Brick Kiln Lane reported
2. Play area inspections

General

1. Tamworth Rd -letter from MP – letter sent to Severn Trent Water CEO response made

14. Planning Matters

[DOC/2023/0073](#) 30/06/2023 Holly Lane Farm Holly Lane Middleton Tamworth B76 9PE Application to discharge conditions 4 (existing building salvage/recording), 5 (contamination assessment), 6 (landscaping), 7 (lighting), 8 (vehicle charging), 9 (bin storage), 10 (parking), 11 (materials), 12 (bat survey works) & 16 (fuel source) of Application PAP/2020/0266 dated 28/08/2020

[PAP/2023/0305](#) 10/07/2023 Hunts View Church Lane Middleton B78 2AL Single Storey Rear Extension, sliding gate for the driveway, part of the existing driveway grass area to be replaced with tarmac. Existing bay to be replaced with a proposed square bay, proposed roof to create open porch

[DOC/2023/0061](#) 15/05/2023 Homestead Wishaw Lane Middleton B78 2AX Application to discharge condition 2 (landscaping) of planning permission PAP/2020/0638 dated 10/01/2023 relating to the retrospective application for storage shed and storage area including change of use of land FAPG



(GRANTED)

15 Finance Report

2023/2024 Cash Book (July)

MPC Financials 19/7/2023

Available funds in current account A/c 00411787

30/06/2023 £54,133.37

Unpresented cheques

name	what	C/N	date	value
Communicorp	Subs	2377		-£14.00
				-
Creative play	playground	2378		£41,257.21
Grant	MHS	2379		-£500.00
Cutting edge	grass cutting	2376		-£140.00
Cutting edge	grass cutting	2380		-£140.00
MRR	floor repair	2381		-£200.00
Lodge farm	Plants	2382		-£200.00
P Jenkins	Planting tubs	2383		-£64.00
J Mason Ltd	Hedge cutting	2384		-£288.00
Clerk wages	June	2385		-£833.80
HMRC	Tax/NI	2386		-£198.01
				-
			Net	£43,835.02
			Balance	£10,298.35

cheques to be signed/budgeted for

name	what	C/N	date	value
VG grass cuttiing	Budget			-£400.00
Wages				-£833.88
HMRC				-£198.01
Creative Play				-£2,398.80
Cutting edge	grass cutting			-£140.00
			net	-£3,970.69
			Balqance	£6,327.66

Projected income for the month

Rent	£2,197.00
VAT	£7,712.00
balance	£9,909.00

Available funds in reserve account A/c 29525357

05/07/2023 £7,421.49

Notes

1. Small amount of interest accrues each month on savings a/c
2. reserve a/c includes £4k held on deposit for MCC
3. VAT can be claimed on play area together with Vat 2022/23 £836.00



Play area £6,876.00

VAT £7,712.00

Balance est. £16,236.66

16. Public Questions

Members of the Public were in attendance and asked questions relating to the garages concerning works proposed.

17 Chair proposes

18. Any other Business

None

19. Date of Next Meeting

Tuesday 22/8/23

Meeting closed at 8.25 pm

Signed

Date

ADDITIONAL AGENDA ITEMS FOR PC MEETING TUESDAY 22ND AUGUST, 6.30PM

Lindridge development, J Davies, Taylor Wimpey to respond to questions

MPC website, to discuss updated website and associated costs.

Digital screen, clarity on how, who, when update

Coppice Lane, fence repair

VH pathway, clarity of ownership and cost of repairs

VH pathway, gate to green needs fixing or replacing

Playground signs – Fazeley signs

Bank mandate status

Planning 22 church lane status